

# **INSTITUTE COMMITTEES**

## **ASSESSMENT OF BIOHAZARDS, COMMITTEE ON**

The Committee on Assessment of Biohazards will review investigations involving potential health and safety problems associated with biological research.

## **RACE AND DIVERSITY, COMMITTEE ON**

The Committee on Campus Race Relations is charged with fostering better relations among the races of people at MIT and helping the community realize the benefits of its cultural and racial diversity. Members are appointed from the senior administration, faculty, staff, and student body and include people with different racial and cultural backgrounds. Members will work closely with the various racial and ethnic groups. The committee has several responsibilities, including coordinating a systematic action agenda for improving race relations on campus, developing and distributing relevant resource guides, and administering a modest grants program to support projects and activities that promote multicultural understanding and positive race relations.

## **COMMENCEMENT COMMITTEE**

The Commencement Committee, composed of members of the faculty, administration, and student body, has charge of the arrangement and conduct of commencement exercises.

## **COMMUNITY SERVICE FUND BOARD**

The Community Service Fund Board provides financial support to charitable organizations in which MIT student/employee/faculty volunteers participate. The board solicits contributions from all members of MIT and outside sources, and then reviews requests for help from projects utilizing MIT volunteers. The board consists of members throughout MIT representing the Corporation, faculty, students, administration, and alumni/ae.

## **CORPORATION JOINT ADVISORY COMM. ON INSTITUTE-WIDE AFFAIRS**

The purpose of the Corporation Joint Advisory Committee on Institute-Wide Affairs (CJAC) is to associate with the Corporation a representative group at MIT to which the Corporation can turn for consideration and advice on special Institute-wide matters requiring Corporation attention. It provides an additional means for bringing student and faculty representatives into regular communication with the Corporation on matters of long-range importance to the MIT Community. CJAC also serves to acquaint the MIT community more fully with the role and responsibilities of the Corporation.

## **FAMILY AND WORK COUNCIL**

MIT's Council on the Family and Work serves in an advisory and deliberative capacity concerning family and work-related issues as they impact MIT's faculty, staff, and students. It is the Council's responsibility to: 1) identify family and work-related issues, 2) establish a process to evaluate and respond to these issues, and 3) make periodic recommendations to MIT's senior officers about courses of action relevant to these specific issues.

**FOREIGN SCHOLARSHIPS, COMMITTEE ON** The members of the Committee on Foreign Scholarships conduct interviews in October and November with applicants for various international scholarships. The committee then meets to evaluate and rate the applicants for the Fulbright-Hays Grant, to select two nominees for the Churchill Scholarship, and to nominate one or more principal candidates and alternates for the DAAD Scholarships.

## **HOBBY SHOP, COMMITTEE ON THE**

The Committee on the Hobby Shop encourages and promotes the use of the Hobby Shop by students.

## **INTELLECTUAL PROPERTY, COMMITTEE ON**

The Committee on Intellectual Property recommends to the administration policy guidelines for intellectual property, including patents, copyrights, and agreements. It considers issues of the ownership and distribution of MIT intellectual property, conflict of interest, and MIT-industry interactions. Its policy recommendations balance a desire to transfer MIT technology to industry or other institutions for the public good, with a need to maintain an environment at MIT that promotes openness and excellence in education and research.

## **MEDICAL CONSUMERS' ADVISORY COUNCIL**

The Medical Consumers' Advisory Council serves as a communications link between the Medical Department and its users. Its objectives are to keep the MIT community informed of the services available through the Medical Department and to discuss criticisms and suggestions for the modification or addition of services to meet the changing needs of the community. The council reports annually to the Medical Management Board, which is the governing board of the Medical Department within the MIT structure.

## **MIT MEDICAL MANAGEMENT BOARD**

According to the bylaws of the MIT Medical Department, adopted by the Corporation in the fall of 1984, the MIT Medical Management Board serves as a board of directors for the Medical Department, operating within the Institute's structure. The board shall consist of nine to twelve voting members including members of the Corporation, Medical staff, and presidential appointments.

**RADIATION PROTECTION, COMMITTEE ON** The Committee on Radiation Protection is responsible for the establishment and continuing review of an adequate radiation protection program at the Institute and its off-campus sites. The committee is also responsible for the Institute's compliance with radiation protection regulations promulgated by state, federal, and local agencies.

## **STUDENT INFORMATION POLICY, COMMITTEE ON THE**

The purpose of this committee is to oversee the Student Information Policy, which includes interpreting the policy; establishing processes to facilitate its implementation; and resolving attendant disputes. The policy incorporates the privacy rights and protections provided by the Family Educational Rights and Privacy Act (FERPA). To carry out these functions, the committee will periodically review and update the policy and present its recommendations to the appropriate senior officers. Additional responsibilities include reviewing compliance and insuring community awareness of the most current information policy. The committee may be called upon to hear student complaints and answer questions relating to the policy.

## **TOXIC CHEMICALS, COMMITTEE ON**

The Committee on Toxic Chemicals is responsible for reviewing current practices with regard to the effects on human subjects of toxic chemicals, including carcinogens. The committee is also responsible for formulating policies necessary to control the risks and exposure to personnel working with such agents and for compliance with governmental regulations.

## **TRANSPORTATION AND PARKING, COMMITTEE FOR**

The Committee for Transportation and Parking reviews and advises on policy governing the operation of the transportation and parking system at MIT. It further serves to monitor and make recommendations concerning transportation-related issues that affect the MIT community.

## **USE OF HUMANS AS EXPERIMENTAL SUBJECTS, COMMITTEE ON THE**

The Committee on the Use of Humans as Experimental Subjects is responsible for reviewing every research project utilizing humans as research subjects, and for devising effective procedures to ensure the adequate review of all protocols. Its principal role is to determine whether subjects used in any research project are protected against undue risk and to ensure that their rights, privileges, and privacy are protected.

## **WOMEN'S ADVISORY BOARD**

The Women's Advisory Board is representative of many women at MIT. Its members are selected from various constituencies and from various areas of the Institute. The committee meets quarterly and works with and advises the Special Assistant to the President on areas of concern to the constituent groups and serves as a communications link with her office.